



Republic of the Philippines  
**Department of Education**

REGION I  
SCHOOLS DIVISION OF THE CITY OF BATAC

OFFICE MEMORANDUM  
No. **002** s, 2026

09 JAN 2026

**ORIENTATION ON PROJECT IMBUES (INTENSIVE MONITORING OF BUDGET UTILIZATION FOR EXPEDITING SERVICES)**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
SDO Unit and Section Heads  
All Program Owners  
All Others Concerned

1. Pursuant to DepEd Order No. 011, s. 2021 titled "Guidelines on the Operationalization of the Program Management Information System (PMIS)", which mandates PMIS as the official source of data on programs, projects, and activities (PPAs) from planning to implementation, the Schools Division of the City of Batac will conduct an Orientation on Project IMBUES (Intensive Monitoring of Budget Utilization for Expediting Services) on January 14, 2026, at 8:30 a.m. at the SDO Conference Hall.
2. The orientation aims to:
  - a. orient participants on the rationale, framework, and key features of Project IMBUES;
  - b. enhance participants' understanding of their roles and responsibilities in monitoring budget utilization and PPA implementation using PMIS;
  - c. provide a guided walkthrough of the monitoring process, reporting requirements, and timelines under Project IMBUES; and
  - d. address common issues and clarify concerns related to documentation, PMIS usage, and project implementation delays.
3. Attached is the List of Participants for reference.
4. For immediate dissemination and guidance of all concerned.

**ANSELMO R. ALUDINO**  
Schools Division Superintendent

By the Authority of the SDS:

**ARNEL S. BANDIOLA**  
Assistant Schools Division Superintendent

Encl.: None  
Reference: DepEd Order No. 24, s. 2025  
To be included in the Perpetual Index  
Under the following subject:

BUDGET  
PROJECTS

PROGRAMS  
MONITORING AND EVALUATION

SGOD/jla/Project IMBUES  
26001/January 8, 2026



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**List of Participants**

	<b>Name</b>	<b>Position</b>
1	Anselmo R. Aludino	Schools Division Superintendent
2	Arnel S. Bandiola	Assistant Schools Division Superintendent
3	Marilou B. Sales	Chief Education Supervisor, CID
4	Nemalyn M. Ulep	Chief Education Supervisor, SGOD
5	Joel P. Malunao	Administrative Officer V
6	Jaquelyn P. Mendoza	Administrative Officer V
7	Joycelyn P. Perdido	Education Program Supervisor
8	Jhon Rey D. Ortal	Education Program Supervisor
9	Aubrhey Marie R. Oasay	Education Program Supervisor
10	Eldefonso B. Natividad, Jr.	Education Program Supervisor
11	Gladys B. Lampitoc	Education Program Supervisor
12	Allan B. Garcia	Education Program Supervisor
13	Marilou P. Omotoy	Education Program Supervisor
14	Zorayda S. Paguyo	Education Program Supervisor
15	Ailene V. Joaquin	Education Program Supervisor
16	Geraldine O. Lao-at	Public Schools District Supervisor
17	Divelyn P. Maddela	Education Program Specialist II
18	Jocelyn L. Aribuabo	Education Program Supervisor
19	Dolores A. Ubiña	Senior Education Program Specialist
20	Edwin V. Tangonan	Senior Education Program Specialist
21	Deejay R. Opelac	Planning Officer III
22	Mark Louie P. Duldulao	Education Program Specialist II
23	Gilbert P. Isla	Education Program Specialist II
24	Rhaian A. Gamet	Project Development Officer II
25	Angelo M. Bangcud	Project Development Officer I
26	Jacqueline G. Abiño	Engineer
27	Adelaida P. Manglal-lan	Guidance Counselor
28	Chrisse Julianne R. Pugat	Administrative Assistant III
29	Judith Ivy R. Mangoba	Nurse II
30	Elsie A. Gonzales	Nurse II
31	Alfredo Garvida	Technical Assistant
32	Reyna Monique L. Lanuza	Administrative Officer IV
33	Angelica D. Obiano	Administrative Officer IV
34	Jennifer C. Bungubung	Accountant III
35	Mark Anthony R. Bensan	Information Technology Officer II
36	Ma. Veronica A. Cabangisan	Administrative Officer IV
37	Mark Lester Domingo	Administrative Assistant III
38	Jhen Abigail O. Ruadap	Administrative Assistant III
39	Pauline Joyce F. Lopez	Administrative Assistant III