



Republic of the Philippines  
Department of Education  
REGION I  
SCHOOLS DIVISION OF THE CITY OF BATAC

OFFICE MEMORANDUM  
SGOD-2026- 005

12 JAN 2026

**NOTICE OF MANAGEMENT MEETING**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Unit and Section Heads  
QMS Team Leaders  
All Others Concerned

1. Notice is hereby given for a Meeting on January 15, 2026 at 8:30 a.m. at the Schools Division Office (SDO) Conference Hall.

Agenda:

- a. Dissemination of the Readiness Assessment Summary Report
- b. Regional Office I Two-Year Plan in QMS Support to SDOs
- c. Other matters

3. Attached is the List of Participants for reference.

4. For immediate dissemination and guidance of all concerned.

  
**ANSELMO R. ALUDINO**  
Schools Division Superintendent

SGOD/jla/DO- NOTICE OF MEETING  
0001/ January 12, 2026

SDCB RECORDS UNIT  
 2600495



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Enclosure No. 1

**LIST OF PARTICIPANTS**

	<b>Name</b>	<b>Position/QMS Team</b>
1	Anselmo R. Aludino	Schools Division Superintendent Top Management
2	Arnel S. Bandiola	Assistant Schools Division Superintendent Top Management
3	Nemalyn M. Ulep	Chief Education Supervisor, SGOD Quality Management Representative
4	Marilou B. Sales	Chief Education Supervisor, CID Training and Advocacy Team Leader
5	Joycelyn P. Perido	Education Program Supervisor Risk Management Team Leader
6	Joel P. Malunao	Administrative Officer V Quality Workplace Team Leader
7	Jaquelyn P. Mendoza	Administrative Officer V Risk Management Team Member
8	Reyna Monique L. Lanuza	Administrative Officer IV Knowledge Management Team Leader
9	Eldefonso B. Natividad, Jr.	Education Program Supervisor Internal Quality Audit Team Leader
10	Deejay R. Opelac	Planning Officer III Deputy Quality Management Representative
11	Angelica D. Obiano	Administrative Officer IV Quality Workplace Deputy Team Leader
12	Jocelyn L. Aribuabo	Education Program Supervisor QMS Head Secretariat
13	Andrew Joel C. Aniñon	Administrative Assistant III QMS Secretariat
14	Judith Ivy R. Mangoba	Nurse II QMS Secretariat
15	Gilbert P. Isla	Education Program Specialist III Knowledge Management Team Member
16	Jacqueline G. Abiño	Engineer III Knowledge Management Team Member