



Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC

0 5 FEB 2026

DIVISION MEMORANDUM

No. **089**, s. 2026

**QUALITY MANAGEMENT SYSTEM (QMS) IMPLEMENTATION AND
AUDIT COMPLIANCE READINESS FOR CY 2026**

TO : Assistant Schools Division Superintendent
Unit and Section Heads
Quality Management System Teams
Public School Heads
All Others Concerned

1. Anchored on DepEd Order No. 9, s. 2021 on the establishment, implementation, and continual improvement of the Quality Management System (QMS), the Schools Division of the City of Batac (SDCB) emphasizes process-based management, risk-based thinking, evidence-based decision-making, and strong leadership commitment to quality assurance and continuous improvement across all governance levels.

2. In line with DepEd Order No. 14, s. 2022, which reinforces the institutionalization and sustainability of QMS, the SDCB underscores the importance of management accountability, regular management reviews, internal coordination, and continuous capacity-building among offices, units, and schools to ensure effective QMS implementation at both division and school levels.

3. The activity aims to institutionalize a year-round, systematic, and collaborative implementation of the Quality Management System in the Schools Division Office and its 33 schools, ensuring sustained compliance with DepEd QMS policies and readiness for the Inter-SDO and -School Internal Quality Audit. Specifically, it aims to:

- a. strengthen leadership and management commitment to QMS through regular Management Meetings;
- b. ensure systematic evaluation of QMS performance, risks, opportunities, and improvement actions through periodic Management Review Committee Meetings;
- c. institutionalize the conduct of Quarterly Internal Quality Audits to assess conformity of processes, identify non-conformities, and recommend corrective and preventive actions;
- d. conduct QMS Orientation activities for new employees to enhance understanding of DepEd QMS policies, documented procedures, and individual roles in QMS implementation; and
- e. promote a culture of quality and continuous improvement at the school level.

4. Expenses relative to the conduct of the activities shall be charged against the GAS-GMS subject to the usual accounting and auditing rules and regulations.

5. Herein attached are the following for reference:
Enclosure 1: Schedule of Activities
Enclosure 2: List of Participants



SDCB RECORDS UNIT

2602218



DepEd Batac City



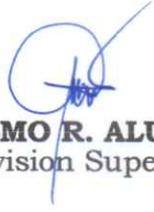
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City of Batac, Ilocos Norte
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6. For information and guidance.


ANSELMO R. ALUDINO
Schools Division Superintendent

Encl.: As stated
Reference: DO 2, s. 2015
To be included in the Perpetual Index
Under the following subject:

MEETINGS

ORIENTATION

NMU/ QMS 2026
26001/February 4, 2026

Annex 1. Schedule of Activities

DATE	ACTIVITY	PARTICIPANTS
February 6, 2026 April 23, 2026	Management Committee Meeting (MANCOM)	Top Management School Heads QMS Core Teams
June 15, 2026 Sept 7, 2026	Division Executive Committee Meeting (DEXECOM)	Top Management Unit and Section Heads QMS Core Teams
May 6, 2026 Aug 5, 2026 Nov 4, 2026	Management Review Committee (MRC) Meeting	Top Management QMS Core Teams
Q1: February 10-12, 2026 Q2: April 14-16, 2026 Q3: July 9-13, 2026 Q4: October 21-23, 2026	Quarterly Preparedness Audit	Internal Quality Audit (IQA) Team SDO Employees
September 2, 2026	QMS Orientation for New Employees	New Employees who has not yet undergone QMS Orientation
November 24-26, 2026	Strengthening School QMS through School Head and QMR Collaboration	QMS Team Leaders QMS Secretariat School Heads School QMRs

Venue: SDO Conference Hall

Note: Discussants shall be given a maximum of five (5) minutes to present during the meeting and are required to submit their presentation materials to the QMS Secretariat at least two (2) days before the scheduled meeting.

Annex 2. List of Participants

A. QMS Core Team

1. Angelica C. Obiano
2. Angelo M. Bangcud
3. Aubrhey Marie R. Oasay
4. Deejay R. Opelac
5. Edwin V. Tangonan
6. Eldefonso B. Natividad, Jr.
7. Elsie A. Gonzales
8. Geraldine O. Lao-at
9. Gilbert P. Isla
10. Jaquelyn P. Mendoza
11. Jocelyn L. Aribuabo
12. Joel P. Malunao
13. Joycelyn P. Perdido
14. Marilou B. Sales
15. Mark Anthony R. Bensen
16. Mark Louie P. Duldulao
17. Nemalyn M. Ulep
18. Reyna Monique L. Lanuza
19. Rhaian A. Gamet

B. MANCOM: All School Heads and QMS Core Team

C. DEXECOM: All Unit and Section Heads and QMS Core Team

All committee meetings shall be attended by the Top Management, and at least four (4) QMS Secretariat members shall be assigned to each activity.