



Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM

No. 150, s. 2026

24 FEB 2026

CONDUCT OF CLASSROOM DEMONSTRATION TEACHING AND TEACHER REFLECTION FOR TEACHER I ELEMENTARY APPLICANTS

To: **Assistant Schools Division Superintendent
Chief Education Supervisors
HRMPSB Members and Secretariat
School Heads
All Others Concerned**

1. In reference to Item No. 6 of Enclosure No. 2 of DepEd Order No. 007, s. 2023, teachers' demonstration of PPST Classroom Observable Indicators shall be assessed through the **conduct of classroom observation/demonstration teaching** using the Classroom Observation Tool for Recruitment, Selection, and Placement (COT-RSP), focusing on Levels 2 to 6 of the COT Rubric to capture good performance in the Beginning towards Proficient career stage.
2. Item No. 6.c.vii provides that it is highly recommended that teacher applicants be observed for the entire class duration (45 minutes to one (1) hour). However, when difficult circumstances do not allow for the ideal duration for classroom observation, a minimum of 15-minute observation shall be allowed.
3. However, Item No. 6.c.viii, states that in the event when a face-to-face conduct of the classroom observation is not feasible, the conduct of an online observation may be allowed, as deemed necessary, provided that the protocols in Item 6.c.iv are observed.
4. Item No. 7 provides that a teacher applicant's demonstration of PPST NCOIs shall be assessed through the **teacher applicant's narrative and reflection using the Teacher Reflection Form (TRF)**. It is further stated in Item No. 7.c.iv and Item No. 7.c.v that the TRF shall be accomplished on the spot, and an applicant is given 45 minutes to one (1) hour to accomplish the complete set of the TRFs.
5. Further, in the event when a face-to-face administration of the TRF is not feasible, Item No. 7.c.vii instructs that the TRF may be administered online or through other platforms, as deemed necessary.
6. Furthermore, item no. 21 of DO 21, s. 2024 states that remaining applicants in the current CAR-RQA who were not appointed in the current school year, including those who did not meet the cut-off score, shall be given an option to carry over their CAR-RQA scores and/or update their credentials without having to undergo the entire hiring process for the next school year; provided, they submit a Letter of Intent to participate in the succeeding hiring process.
7. For clarification and inquiry regarding this matter, you may contact the Human Resource Management Unit (HRMU) through email address: SDCBHRUnit@deped.gov.ph.



SDCB RECORDS UNIT

2603379



DepEd Batac City



batac.city@deped.gov.ph



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8. Attached herewith is the schedule of the demonstration teaching, accomplishment of the Teacher Reflection Form, school assignments, and subcommittees for reference.

9. For information and guidance.

ANSELMO R. ALUDINO
Schools Division Superintendent



Encl.: None
Reference: *none*
To be included in the Perpetual Index
Under the following subject:

Hiring Teachers

OSDS HRMU JMP/Demonstration Teaching and TRF
015/Feb 23, 2025

By the Authority of the SDS:



ARNEL S. BANDIOLA
Assistant Schools Division Superintendent

SCHEDULE OF DEMONSTRATION TEACHING AND ACCOMPLISHMENT OF TRF

(As much as possible, the Schools Division of the City of Batac shall stick to this schedule. However, in the event of the declaration of asynchronous classes, those affected shall be given further instructions, while the rest shall proceed)

Date: **February 25, 2026**

Venue: **Mariano Marcos Memorial Elementary School (MMMES)**

Application Code	Demo Teaching Schedule	Accomplishment of TRF	Retain COI/NCOI Scores from 2025
EL-T1-260001	8:25-9:05 AM	1:30-2:30 PM	
EL-T1-260002	8:25-9:05 AM	1:30-2:30 PM	
EL-T1-260004	8:25-9:05 AM	1:30-2:30 PM	
EL-T1-260005	8:25-9:05 AM	1:30-2:30 PM	Yes
EL-T1-260006	8:25-9:05 AM	1:30-2:30 PM	Yes
EL-T1-260007	8:25-9:05 AM	1:30-2:30 PM	
EL-T1-260008	8:30-9:15 AM	1:30-2:30 PM	
EL-T1-260009	8:30-9:15 AM	1:30-2:30 PM	Yes
EL-T1-260010	8:30-9:15 AM	1:30-2:30 PM	Yes
EL-T1-260011	9:20-10:00 AM	1:30-2:30 PM	
EL-T1-260014	9:20-10:00 AM	1:30-2:30 PM	
EL-T1-260015	9:20-10:00 AM	1:30-2:30 PM	
EL-T1-260016	9:20-10:00 AM	1:30-2:30 PM	
EL-T1-260017	9:20-10:00 AM	1:30-2:30 PM	
EL-T1-260018	9:20-10:00 AM	1:30-2:30 PM	Yes
EL-T1-260019	9:20-10:15 AM	1:30-2:30 PM	Yes
EL-T1-260020	9:20-10:15 AM	1:30-2:30 PM	
EL-T1-160021	9:20-10:15 AM	1:30-2:30 PM	
EL-T1-260023	7:45-8:25 AM	1:30-2:30 PM	
EL-T1-260029	7:45-8:25 AM	1:30-2:30 PM	Yes
EL-T1-260030	7:45-8:25 AM	1:30-2:30 PM	
EL-T1-260031	10:00-10:40 AM	1:30-2:30 PM	
EL-T1-260032	10:00-10:40 AM	1:30-2:30 PM	
EL-T1-260033	10:00-10:40 AM	1:30-2:30 PM	
EL-T1-260034	10:15-11:00 AM	1:30-2:30 PM	
EL-T1-260035	10:15-11:00 AM	1:30-2:30 PM	
EL-T1-260036	10:15-11:00 AM	1:30-2:30 PM	
EL-T1-260037	8:00-8:45 AM	1:30-2:30 PM	

SCHEDULE OF DEMONSTRATION TEACHING AND ACCOMPLISHMENT OF TRF

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Date: **February 26, 2026**

Venue: **Mariano Marcos Memorial Elementary School (MMMES)**

Application Code	Demo Teaching Schedule	Accomplishment of TRF	Retain COI/NCOI Scores from 2025
EL-T1-260053	8:30-9:15 AM	1:30-2:30 PM	
EL-T1-260074	8:00-8:45 AM	1:30-2:30 PM	
EL-T1-260075	8:25-9:05 AM	1:30-2:30 PM	
EL-T1-260076	8:25-9:05 AM	1:30-2:30 PM	Yes
EL-T1-260077	8:25-9:05 AM	1:30-2:30 PM	
EL-T1-260078	8:30-9:15 AM	1:30-2:30 PM	
EL-T1-260079	8:30-9:15 AM	1:30-2:30 PM	Yes
EL-T1-260080	8:30-9:15 AM	1:30-2:30 PM	
EL-T1-260087	8:25-9:05 AM	1:30-2:30 PM	
EL-T1-260088	8:25-9:05 AM	1:30-2:30 PM	
EL-T1-260089	8:25-9:05 AM	1:30-2:30 PM	
EL-T1-260090	8:30-9:15 AM	1:30-2:30 PM	

SCHEDULE OF DEMONSTRATION TEACHING AND ACCOMPLISHMENT OF TRF

(As much as possible, the Schools Division of the City of Batac shall stick to this schedule. However, in the event of the declaration of asynchronous classes, those affected shall be given further instructions, while the rest shall proceed)

Date: **February 25, 2026**

Venue: **Hilario Valdez Memorial Elementary School (HVMES)**

Application Code	Demo Teaching Schedule	Accomplishment of TRF	Retain COI/NCOI Scores from 2025
EL-T1-260038	8:25-9:05 AM	1:30-2:30 PM	
EL-T1-260039	8:25-9:05 AM	1:30-2:30 PM	
EL-T1-260040	8:25-9:05 AM	1:30-2:30 PM	
EL-T1-260042	9:25-10:05 AM	1:30-2:30 PM	
EL-T1-260043	9:25-10:05 AM	1:30-2:30 PM	
EL-T1-260044	9:25-10:05 AM	1:30-2:30 PM	
EL-T1-260046	10:05-10:45 AM	1:30-2:30 PM	
EL-T1-260047	10:05-10:45 AM	1:30-2:30 PM	Yes
EL-T1-260048	10:05-10:45 AM	1:30-2:30 PM	
EL-T1-260049	9:25-10:05 AM	1:30-2:30 PM	
EL-T1-260050	7:45-8:30 AM	1:30-2:30 PM	
EL-T1-260051	7:45-8:30 AM	1:30-2:30 PM	
EL-T1-260052	7:45-8:30 AM	1:30-2:30 PM	Yes
EL-T1-260054	8:30-9:15 AM	1:30-2:30 PM	
EL-T1-2600 55	9:35-10:20 AM	1:30-2:30 PM	

Date: **February 26, 2026**

Venue: **Hilario Valdez Memorial Elementary School (HVMES)**

Application Code	Demo Teaching Schedule	Accomplishment of TRF	Retain COI/NCOI Scores from 2025
EL-T1-260041	7:45-8:30 AM	1:30-2:30 PM	
EL-T1-260045	10:20-11:30 AM	1:30-2:30 PM	
EL-T1-260056	9:35-10:20 AM	1:30-2:30 PM	
EL-T1-260057	8:30-9:15 AM	1:30-2:30 PM	
EL-T1-260058	9:35-10:20 AM	1:30-2:30 PM	Yes
EL-T1-260084	8:10-8:55 AM	1:30-2:30 PM	
EL-T1-260085	8:10-8:55 AM	1:30-2:30 PM	
EL-T1-260086	8:10-8:55 AM	1:30-2:30 PM	

SCHEDULE OF DEMONSTRATION TEACHING AND ACCOMPLISHMENT OF TRF

(As much as possible, the Schools Division of the City of Batac shall stick to this schedule. However, in the event of the declaration of asynchronous classes, those affected shall be given further instructions, while the rest shall proceed)

Date: **February 25, 2026**

Venue: **Catalino Acosta Memorial Elementary School (CAMES)**

Application Code	Demo Teaching Schedule	Accomplishment of TRF	Retain COI/NCOI Scores from 2025
EL-T1-260059	7:45-8:25 AM	1:30-2:30 PM	
EL-T1-260060	7:45-8:25 AM	1:30-2:30 PM	
EL-T1-260061	7:45-8:25 AM	1:30-2:30 PM	
EL-T1-260062	8:25-9:05 AM	1:30-2:30 PM	
EL-T1-260063	8:25-9:05 AM	1:30-2:30 PM	
EL-T1-260064	8:25-9:05 AM	1:30-2:30 PM	
EL-T1-260065	10:00-10:40 AM	1:30-2:30 PM	Yes
EL-T1-260066	10:00-10:40 AM	1:30-2:30 PM	
EL-T1-260067	10:00-10:40 AM	1:30-2:30 PM	
EL-T1-260068	7:45-8:25 AM	1:30-2:30 PM	
EL-T1-260028	7:45-8:25 AM	1:30-2:30 PM	
EL-T1-260069	7:45-8:25 AM	1:30-2:30 PM	
EL-T1-260073	9:20-10:00 AM	1:30-2:30 PM	
EL-T1-260012	7:45-8:30 AM	1:30-2:30 PM	
EL-T1-260013	9:15-10:00 AM	1:30-2:30 PM	

Date: **February 26, 2026**

Venue: **Catalino Acosta Memorial Elementary School (CAMES)**

Application Code	Demo Teaching Schedule	Accomplishment of TRF	Retain COI/NCOI Scores from 2025
EL-T1-260070	8:25-9:05 AM	1:30-2:30 PM	
EL-T1-260071	8:25-9:05 AM	1:30-2:30 PM	Yes
EL-T1-260072	8:25-9:05 AM	1:30-2:30 PM	
EL-T1-260003	9:20-10:00 AM	1:30-2:30 PM	Yes
EL-T1-260025	8:25-9:05 AM	1:30-2:30 PM	
EL-T1-260026	8:25-9:05 AM	1:30-2:30 PM	
EL-T1-260027	8:25-9:05 AM	1:30-2:30 PM	
EL-T1-260024	7:45-8:25 AM	1:30-2:30 PM	
EL-T1-260081	7:45-8:25 AM	1:30-2:30 PM	
EL-T1-260082	7:45-8:25 AM	1:30-2:30 PM	
EL-T1-260083	7:45-8:25 AM	1:30-2:30 PM	
EL-T1-260022	11:00-11:45 AM	1:30-2:30 PM	

Subcommittee:

Date: February 25, 2026

MMMES	HVMES	CAMES
TEAM 1 Lorelyee F. Batucal Christie C. Patricio	TEAM 1 Lilibeth C. Dierpo Chris Madel D. Mendoza	TEAM 1 John Resty R. Arellano Noralyn C. Tangonan
TEAM 2 Aubhrey Marie T. Oasay Wilfredo E. Bonagua	TEAM 2 Mely E. Repollo Rosebella J. Narciso	TEAM 2 Jollibelle C. Franada Mark Fabian N. Vento
TEAM 3 Ryan C. Ramos Gilda G. Acosta	TEAM 3 Marites A. Sagun Angelito C. Tapaoan	TEAM 3 Eleonor B. Ramos Ronald T. Ventura
TEAM 4 Glen Jayson L. Franco Jonalyn C. Ulit	TEAM 4 Aileen V. Jaoquin Joan R. Magbaleta	TEAM 4 Marilou B. Sales Clarafina P. Verzosa
TEAM 5 Mark Anthony D. Diculen Flordeliza C. Cacayan	TEAM 5 Allan B. Garcia Kenneth Rodel R. Gamet	TEAM 5 Lovella J. Galut Aiken T. Respicio
TEAM 6 Jake Ian D. Polendey John N. Jerez	TEAM 6 Jhon Rey D. Ortal Eddiefel M. Ruiz	TEAM 6 Geraldine O. Lao-at Rowena B. Fiesta
TEAM 7 Regie P. Lizardo Rochelle C. Dulig	TEAM 7 Hazel B. Dela Cruz Lourence M. Ranga	TEAM 7 Leianne R. Quioco Joefrey C. Bataan
TEAM 8 Eldefonso B. Natividad, Jr. Angelica R. Laurio	TEAM 8 Toribio D. Martin, Jr. Ma. Angelica C. Paraoan	TEAM 8 Johnny C. Talioaga Darwin F. Aspili
TEAM 9 Jovelle L. Raguindin Oliveth M. Jerez		TEAM 9 Jhon Rey D. Ortal Dhevilyne Joy P. Bayan
		TEAM 10 Judelyn B. Agulay Jasen Kyle S. Ortyal

Date: February 26, 2026

MMMES	HVMES	CAMES
TEAM 1 Lorelyee F. Batucal Christie C. Patricio	TEAM 1 Marites A. Sagun Angelito C. Tapaoan	TEAM 1 Geraldine O. Lao-at Rowena B. Fiesta
TEAM 2 Leonora R. Melchor Rochelle C. Dulig	TEAM 2 Aileen V. Jaoquin Joan R. Magbaleta	TEAM 2 Gladys B. Lampitoc Lory Grace S. Dela Cruz
TEAM 3 Mark Anthony D. Diculen Flordeliza C. Cacayan	TEAM 3 Mely E. Repollo Rosebella J. Narciso	TEAM 3 Jhon Rey D. Ortal Dhevilyne Joy P. Bayan
TEAM 4 Ryan C. Ramos Gilda G. Acosta	TEAM 4 Hazel B. Dela Cruz Lourence M. Ranga	TEAM 4 Leianne R. Quiocho Joefrey C. Bataan
TEAM 5 Angelica R. Laurio Roxanne M. Sabas	TEAM 5 Toribio D. Martin, Jr. Ma. Angelica C. Paraoan	TEAM 5 Jollibelle C. Franada Mark Fabian Vento
TEAM 6 John N. Jerez Christine C. Antonio		TEAM 6 Eleonor B. Ramos Ronald T. Ventura
TEAM 7 Glen Jayson L. Franco Mary Genevieve A. Agloco		TEAM 7 Marilou B. Sales Clarafina P. Verzosa
TEAM 8 Jonalyn C. Ulit Eliza S. Agcaoili		TEAM 8 Johnny C. Talioaga Darwin F. Aspili
TEAM 9 Oliveth M. Jerez May Hope Marie C. Cack		TEAM 9 Leianne R. Quiocho Joefrey C. Bataan
		TEAM 10 Lovella J. Galut Aiken T. Respicio

Secretariat:

Jadley Mel P. Piso
Maylene D. Yasay
Flordeliza D. Agcaoili
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Ephraim B. Bonifacio
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