



Republic of the Philippines
Department of Education

REGION I

SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM

No. 176, s. 2026

02 MAR 2026

**CONDUCT OF CLASSROOM DEMONSTRATION TEACHING AND
ACCOMPLISHMENT OF TEACHER REFLECTION FOR
TEACHER I JUNIOR HIGH SCHOOL AND
SENIOR HIGH SCHOOL APPLICANTS**

To: **Assistant Schools Division Superintendent
Chief Education Supervisors
HRMPSB Members and Secretariat
School Heads
All Others Concerned**

1. In reference to Item No. 6 of Enclosure No. 2 of DepEd Order No. 007, s. 2023, teachers' demonstration of PPST Classroom Observable Indicators shall be assessed through the **conduct of classroom observation/demonstration teaching** using the Classroom Observation Tool for Recruitment, Selection, and Placement (COT-RSP), focusing on Levels 2 to 6 of the COT Rubric to capture good performance in the Beginning towards Proficient career stage.

2. Item No. 6.c.vii provides that it is highly recommended that teacher applicants be observed for the entire class duration (45 minutes to one (1) hour). However, when difficult circumstances do not allow for the ideal duration for classroom observation, a minimum of 15-minute observation shall be allowed.

3. However, Item No. 6.c.viii, states that in the event when a face-to-face conduct of the classroom observation is not feasible, the conduct of an online observation may be allowed, as deemed necessary, provided that the protocols in Item 6.c.iv are observed.

4. Item No. 7 provides that a teacher applicant's demonstration of PPST NCOIs shall be assessed through the **teacher applicant's narrative and reflection using the Teacher Reflection Form (TRF)**. It is further stated in Item No. 7.c.iv and Item No. 7.c.v that the TRF shall be accomplished on the spot, and an applicant is given 45 minutes to one (1) hour to accomplish the complete set of the TRFs.

5. Further, in the event when a face-to-face administration of the TRF is not feasible, Item No. 7.c.vii instructs that the TRF may be administered online or through other platforms, as deemed necessary.

6. Furthermore, item no. 21 of DO 21, s. 2024 states that remaining applicants in the current CAR-RQA who were not appointed in the current school year, including those who did not meet the cut-off score, shall be given an option to carry over their CAR-RQA scores and/or update their credentials without having to undergo the entire hiring process for the next school year; provided, they submit a Letter of Intent to participate in the succeeding hiring process.

7. For clarification and inquiry regarding this matter, you may contact the Human Resource Management Unit (HRMU) through email address: SDCBHRUnit@deped.gov.ph.



SDCB RECORDS UNIT

2603740



DepEd Batac City



batac.city@deped.gov.ph



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City of Batac, Ilocos Norte
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8. Attached herewith is the schedule of the demonstration teaching, accomplishment of the Teacher Reflection Form, school assignments, and subcommittees for reference.

9. For information and guidance.

ANSELMO R. ALUDINO
Schools Division Superintendent



Encl.: None
Reference:
To be included in the Perpetual Index
Under the following subject:

Hiring Teachers

OSDS HRMU JMP/Demonstration Teaching and TRF
016/Mar 2, 2025

By the Authority of the SDS:



ARNEL S. BANDIOLA

Assistant Schools Division Superintendent

SCHEDULE OF DEMONSTRATION TEACHING AND ACCOMPLISHMENT OF TRF
 (As much as possible, the Schools Division of the City of Batac shall stick to this schedule.
 However, in the event of the declaration of asynchronous classes, those affected shall be
 given further instructions, while the rest shall proceed)

Date: **March 3, 2026**

Venue: **City of Batac National High School – Poblacion (CBNHS-Poblacion)**

Application Code	Demo Teaching Schedule	Accomplishment of TRF	Retain COI/NCOI Scores from 2025
JHS-T1-260001	7:30-8:30 AM	1:30-2:30 PM	
JHS-T1-260002	8:30-9:30 AM	1:30-2:30 PM	
JHS-T1-260005	7:30-8:30 AM	1:30-2:30 PM	
JHS-T1-260006	7:30-8:30 AM	1:30-2:30 PM	
JHS-T1-260008	8:30-9:30 AM	1:30-2:30 PM	
JHS-T1-260009	7:30-8:30 AM	1:30-2:30 PM	Yes
JHS-T1-260010	8:30-9:30 AM	1:30-2:30 PM	
JHS-T1-260011	7:30-8:30 AM	1:30-2:30 PM	
JHS-T1-260012	8:30-9:30 AM	1:30-2:30 PM	
JHS-T1-260017	7:30-8:30 AM	1:30-2:30 PM	
JHS-T1-260018	8:30-9:30 AM	1:30-2:30 PM	
JHS-T1-260084	7:30-8:30 AM	1:30-2:30 PM	
JHS-T1-260019	7:30-8:30 AM	1:30-2:30 PM	
JHS-T1-260020	8:30-9:30 AM	1:30-2:30 PM	
JHS-T1-260032	7:30-8:30 AM	1:30-2:30 PM	
JHS-T1-260048	7:30-8:30 AM	1:30-2:30 PM	
JHS-T1-260033	10:00-11:00 AM	1:30-2:30 PM	
JHS-T1-260041	10:00-11:00 AM	1:30-2:30 PM	
JHS-T1-260042	11:00 AM-12:00 PM	1:30-2:30 PM	
JHS-T1-260051	11:00 AM-12:00 PM	1:30-2:30 PM	
JHS-T1-260059	7:30-8:30 AM	1:30-2:30 PM	
JHS-T1-260061	8:30-9:30 AM	1:30-2:30 PM	
JHS-T1-260088	7:30-8:30 AM	1:30-2:30 PM	
JHS-T1-260096	8:30-9:30 AM	1:30-2:30 PM	
JHS-T1-260075	10:00-11:00 AM	1:30-2:30 PM	
JHS-T1-260069	11:00 AM-12:00 PM	1:30-2:30 PM	
JHS-T1-260082	10:00-11:00 AM	1:30-2:30 PM	
JHS-T1-260090	11:00 AM-12:00 PM	1:30-2:30 PM	
JHS-T1-260104	10:00-11:00 AM	1:30-2:30 PM	
JHS-T1-260106	10:00-11:00 AM	1:30-2:30 PM	
JHS-T1-260107	11:00 AM-12:00 PM	1:30-2:30 PM	
JHS-T1-260117	10:00-11:00 AM	1:30-2:30 PM	
JHS-T1-260109	11:00 AM-12:00 PM	1:30-2:30 PM	
JHS-T1-260092	10:00-11:00 AM	1:30-2:30 PM	

SCHEDULE OF DEMONSTRATION TEACHING AND ACCOMPLISHMENT OF TRF
 (As much as possible, the Schools Division of the City of Batac shall stick to this schedule.
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 given further instructions, while the rest shall proceed)

Date: **March 4, 2026**

Venue: **City of Batac National High School – Poblacion (CBNHS-Poblacion)**

Application Code	Demo Teaching Schedule	Accomplishment of TRF	Retain COI/NCOI Scores from 2025
JHS-T1-260095	11:00 AM-12:00 PM	1:30-2:30 PM	
JHS-T1-260091	11:00 AM-12:00 PM	1:30-2:30 PM	
JHS-T1-260108	11:00 AM-12:00 PM	1:30-2:30 PM	
JHS-T1-260083	8:30-9:30 AM	1:30-2:30 PM	
JHS-T1-260008	8:30-9:30 AM	1:30-2:30 PM	Yes
JHS-T1-260062	10:00-11:00 AM	1:30-2:30 PM	Yes
JHS-T1-260064	11:00 AM-12:00 PM	1:30-2:30 PM	Yes
JHS-T1-260066	7:30-8:30 AM	1:30-2:30 PM	
JHS-T1-260065	8:30-9:30 AM	1:30-2:30 PM	
JHS-T1-260043	10:00-11:00 AM	1:30-2:30 PM	
JHS-T1-260044	11:00 AM-12:00 PM	1:30-2:30 PM	Yes
JHS-T1-260046	11:00-11:30 AM	1:30-2:30 PM	
JHS-T1-260047	11:30 AM-12:30 PM	1:30-2:30 PM	
JHS-T1-260007	7:30-8:30 AM	1:30-2:30 PM	
JHS-T1-260013	7:30-8:30 AM	1:30-2:30 PM	
JHS-T1-260014	8:30-9:30 AM	1:30-2:30 PM	
JHS-T1-260015	7:30-8:30 AM	1:30-2:30 PM	
JHS-T1-260016	8:30-9:30 AM	1:30-2:30 PM	
JHS-T1-260003	7:30-8:30 AM	1:30-2:30 PM	
JHS-T1-260004	8:30-9:30 AM	1:30-2:30 PM	
JHS-T1-260036	8:30-9:30 AM	1:30-2:30 PM	
JHS-T1-260037	10:00-11:00 AM	1:30-2:30 PM	
JHS-T1-260038	10:00-11:00 AM	1:30-2:30 PM	
JHS-T1-260067	8:30-9:30 AM	1:30-2:30 PM	
JHS-T1-260053	8:30-9:30 AM	1:30-2:30 PM	
JHS-T1-260052	10:00-11:00 AM	1:30-2:30 PM	
JHS-T1-260055	11:00 AM-12:00 PM	1:30-2:30 PM	
JHS-T1-260054	10:00-11:00 AM	1:30-2:30 PM	
JHS-T1-260056	11:00 AM-12:00 PM	1:30-2:30 PM	
JHS-T1-260058	7:30-8:30 AM	1:30-2:30 PM	
JHS-T1-260057	8:30-9:30 AM	1:30-2:30 PM	
JHS-T1-260072	7:30-8:30 AM	1:30-2:30 PM	
JHS-T1-260071	10:00-11:00 AM	1:30-2:30 PM	

SCHEDULE OF DEMONSTRATION TEACHING AND ACCOMPLISHMENT OF TRF
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 given further instructions, while the rest shall proceed)

Date: **March 4, 2026**

Venue: **City of Batac National High School – Poblacion (CBNHS-Poblacion)**

Application Code	Demo Teaching Schedule	Accomplishment of TRF	Retain COI/NCOI Scores from 2025
JHS-T1-260080	8:30-9:30 AM	1:30-2:30 PM	Yes
JHS-T1-260086	10:00-11:00 AM	1:30-2:30 PM	
JHS-T1-260087	10:00-11:00 AM	1:30-2:30 PM	
JHS-T1-260077	10:00-11:00 AM	1:30-2:30 PM	
JHS-T1-260073	11:00 AM-12:00 PM	1:30-2:30 PM	
JHS-T1-260079	10:00-11:00 AM	1:30-2:30 PM	
JHS-T1-260074	11:00 AM-12:00 PM	1:30-2:30 PM	

Date: **March 5, 2026**

Venue: **City of Batac National High School – Poblacion (CBNHS-Poblacion)**

Application Code	Demo Teaching Schedule	Accomplishment of TRF	Retain COI/NCOI Scores from 2025
JHS-T1-260098	8:30-9:30 AM	1:30-2:30 PM	
JHS-T1-260076	10:00-11:00 AM	1:30-2:30 PM	
JHS-T1-260022	7:30-8:30 AM	1:30-2:30 PM	
JHS-T1-260021	8:30-9:30 AM	1:30-2:30 PM	
JHS-T1-260024	7:30-8:30 AM	1:30-2:30 PM	
JHS-T1-260023	8:30-9:30 AM	1:30-2:30 PM	
JHS-T1-260025	8:30-9:30 AM	1:30-2:30 PM	
JHS-T1-260035	7:30-8:30 AM	1:30-2:30 PM	
JHS-T1-260034	11:00 AM-12:00 PM	1:30-2:30 PM	
JHS-T1-260040	8:30-9:30 AM	1:30-2:30 PM	
JHS-T1-260070	8:30-9:30 AM	1:30-2:30 PM	
JHS-T1-260050	10:00-11:00 AM	1:30-2:30 PM	
JHS-T1-260081	10:00-11:00 AM	1:30-2:30 PM	Yes
JHS-T1-260085	10:00-11:00 AM	1:30-2:30 PM	
JHS-T1-260089	10:00-11:00 AM	1:30-2:30 PM	
JHS-T1-260105	7:30-8:30 AM	1:30-2:30 PM	
JHS-T1-260116	8:30-9:30 AM	1:30-2:30 PM	

SCHEDULE OF DEMONSTRATION TEACHING AND ACCOMPLISHMENT OF TRF
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Date: **March 3, 2026**

Venue: **Ferdinand E. Marcos Senior High School (FEMSHS)**

Application Code	Demo Teaching Schedule	Accomplishment of TRF	Retain COI/NCOI Scores from 2025
SHS-T1-260012	8:30-9:30 AM	1:30-2:30 PM	
SHS-T1-260042	8:30-9:30 AM	1:30-2:30 PM	
SHS-T1-260043	8:30-9:30 AM	1:30-2:30 PM	
SHS-T1-260047	10:00-11:00 AM	1:30-2:30 PM	
SHS-T1-260048	10:00-11:00 AM	1:30-2:30 PM	
SHS-T1-260050	10:00-11:00 AM	1:30-2:30 PM	
SHS-T1-260020	7:30-8:30 AM	1:30-2:30 PM	
SHS-T1-260030	8:30-9:30 AM	1:30-2:30 PM	
SHS-T1-260031	10:00-11:00 AM	1:30-2:30 PM	

Date: **March 4, 2026**

Venue: **Ferdinand E. Marcos Senior High School (FEMSHS)**

Application Code	Demo Teaching Schedule	Accomplishment of TRF	Retain COI/NCOI Scores from 2025
SHS-T1-260054	7:30-8:30 AM	1:30-2:30 PM	
SHS-T1-260055	10:00-11:00 AM	1:30-2:30 PM	
SHS-T1-260023	8:30-9:30 AM	1:30-2:30 PM	
SHS-T1-260022	10:00-11:00 AM	1:30-2:30 PM	
SHS-T1-260024	7:30-8:30 AM	1:30-2:30 PM	

Date: **March 5, 2026**

Venue: **Ferdinand E. Marcos Senior High School (FEMSHS)**

Application Code	Demo Teaching Schedule	Accomplishment of TRF	Retain COI/NCOI Scores from 2025
SHS-T1-260025	7:30-8:30 AM	1:30-2:30 PM	

SCHEDULE OF DEMONSTRATION TEACHING AND ACCOMPLISHMENT OF TRF
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Date: **March 3, 2026**

Venue: **General Artemio Ricarte Senior High School (GARSHS)**

Application Code	Demo Teaching Schedule	Accomplishment of TRF	Retain COI/NCOI Scores from 2025
SHS-T1-260013	7:45-8:45 AM	1:30-2:30 PM	Yes
SHS-T1-260015	8:45-9:45 AM	1:30-2:30 PM	Yes

Date: **March 4, 2026**

Venue: **General Artemio Ricarte Senior High School (GARSHS)**

Application Code	Demo Teaching Schedule	Accomplishment of TRF	Retain COI/NCOI Scores from 2025
SHS-T1-260056	8:45-9:45 AM	1:30-2:30 PM	
SHS-T1-260057	7:45-8:45 AM	1:30-2:30 PM	
SHS-T1-260062	7:45-8:45 AM	1:30-2:30 PM	
SHS-T1-260063	8:45-9:45 AM	1:30-2:30 PM	
SHS-T1-260029	8:45-9:45 AM	1:30-2:30 PM	
SHS-T1-260027	10:00-11:00 AM	1:30-2:30 PM	



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SCHEDULE OF DEMONSTRATION TEACHING AND ACCOMPLISHMENT OF TRF
 (As much as possible, the Schools Division of the City of Batac shall stick to this schedule. However, in the event of the declaration of asynchronous classes, those affected shall be given further instructions, while the rest shall proceed)

Date: **March 3, 2026**

Venue: **Batac National High School (BNHS)**

Application Code	Demo Teaching Schedule	Accomplishment of TRF	Retain COI/NCOI Scores from 2025
SHS-T1-260016	10:00-11:00 AM	1:30-2:30 PM	
SHS-T1-260051	10:00-11:00 AM	1:30-2:30 PM	
SHS-T1-260052	8:45-9:45 AM	1:30-2:30 PM	
JHS-T1-260110	7:45-8:45 AM	1:30-2:30 PM	

Date: **March 4, 2026**

Venue: **Batac National High School (BNHS)**

Application Code	Demo Teaching Schedule	Accomplishment of TRF	Retain COI/NCOI Scores from 2025
SHS-T1-260017	10:00-11:00 AM	1:30-2:30 PM	
SHS-T1-260064	10:00-11:00 AM	1:30-2:30 PM	
SHS-T1-260068	8:45-9:45 AM	1:30-2:30 PM	

Date: **March 5, 2026**

Venue: **Batac National High School (BNHS)**

Application Code	Demo Teaching Schedule	Accomplishment of TRF	Retain COI/NCOI Scores from 2025
SHS-T1-260066	10:00-11:00 AM	1:30-2:30 PM	

SCHEDULE OF DEMONSTRATION TEACHING AND ACCOMPLISHMENT OF TRF
 (As much as possible, the Schools Division of the City of Batac shall stick to this schedule. However, in the event of the declaration of asynchronous classes, those affected shall be given further instructions, while the rest shall proceed)

Date: **March 3, 2026**

Venue: **Crispina Marcos Valdez National High School**

Application Code	Demo Teaching Schedule	Accomplishment of TRF	Retain COI/NCOI Scores from 2025
JHS-T1-260031	8:45-9:45 AM	1:30-2:30 PM	
SHS-T1-260058	10:00-11:00 AM	1:30-2:30 PM	
SHS-T1-260060	11:00 AM-12:00 PM	1:30-2:30 PM	
JHS-T1-260061	8:45-9:45 AM	1:30-2:30 PM	

Secretariat:

Jadley Mel P. Piso
Maylene D. Yasay
Flordeliza D. Agcaoili
Gideon B. Bonifacio

Jenny P. Gumtang
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