



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC

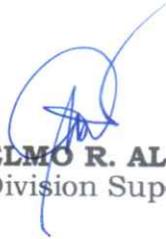
18 MAR 2026

DIVISION MEMORANDUM
No. **203**, s. 2026

SUBMISSION OF QUARTERLY EXAMINATION DATA

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Unit and Section Heads
Public Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to DepEd Order 29 s. 2022, which institutionalizes results-based monitoring and evaluation to support evidence-based decision-making across governance levels, all public elementary and secondary schools in this Division are hereby directed to submit their quarterly examination data to the School Governance and Operations Division on or before March 27, 2026, and one week after the last day of the scheduled examination date thereafter.
2. The submission of quarterly examination data aims to provide the Division Office with a timely and reliable basis for analyzing learners' academic performance, identifying strengths, and learning gaps across grade/year levels and learning areas, validating school-level assessment results, and formulating appropriate technical assistance, intervention measures, and other responsive actions to improve the overall learning outcomes in schools.
3. Relative to this, all concerned school heads are requested to ensure the accuracy, completeness, and timely submission of the required data using the prescribed template.
4. The copy of the prescribed template can be downloaded through the link: <https://tinyurl.com/Q4-Exam-Data>. The same link will also be used for the submission of the soft copy of the accomplished template.
5. Immediate dissemination of this Memorandum is desired.


ANSELMO R. ALUDINO
Schools Division Superintendent

Encl.: as stated
Reference: as stated
To be included in the Perpetual Index
Under the following subject:

ASSESSMENT EXAMINATIONS SCHOOLS

SGOD/dau/DM3-Submission of Q4 Assessment
26003/March 17, 2026



SDCB RECORDS UNIT

2604505



DepEd Batac City



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City of Batac, Ilocos Norte
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Use the school header and footer

_____ **QUARTERLY EXAMINATION DATA SY** _____

Name of School: _____

Date of Examination: _____ Quarter: 1 2 3 4

Date of Online Submission of Result: _____ Submitted by: _____

Table 1. Participation

| Grade Level | Total Enrollment | Expected Examinees | Actual Examinees | Remarks (Reason for Variance in Columns 3 & 4) |
|-------------|------------------|--------------------|------------------|---|
| | | | | |
| | | | | |

Table 2. Performance

| Grade Level | Learning Area (English, Filipino, Science Math) | Highest Score | Lowest Score | Mean (use 2 decimal places) | Total Test Items | MPS (use 2 decimal places) | No. of Examinees equal to or above the MPS | Remarks/ Noted Gap |
|-------------|--|---------------|--------------|--------------------------------|------------------|-------------------------------|--|--------------------|
| | | | | | | | | |
| | | | | | | | | |

Table 3. Validation

| Validation Item | Yes/No (√/x) | Remarks |
|---|-----------------|--|
| Were there incomplete test results? | | |
| Were there learners absent during the examination? | | |
| Were there classes affected by suspension, emergency, or special circumstances? | | <i>Specify how many days were affected and what was done to compensate for it.</i> |
| Were scores checked and consolidated by the subject/class advisers? | | |
| Were the results verified by the School Head or designated coordinator? | | |

Summary:

1. Grade Level with strongest performance: _____

2. Learning areas with lowest performance and possible reason: _____

Prepared by:

School Head
Signature over printed name



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