



Republic of the Philippines
Department of Education

REGION I
 SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM

No. **242**, s. 2026

16 APR 2026

CONDUCT OF PROGRAM IMPLEMENTATION REVIEW AND PERFORMANCE ASSESSMENT (PIRPA) FOR SCHOOLS

To: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Unit and Section Heads
 Public Elementary and Secondary School Heads
 All Others Concerned

1. With reference to Division Memorandum No. 031, s. 2026 on the Implementation of Performance Management Evaluation System (PMES) for CY 2026, the following activity is rescheduled as:

ACTIVITY	PARTICIPANTS	ORIGINAL SCHEDULE	NEW SCHEDULE	VENUE
School Year-End Program Implementation Review and Performance Assessment (PIRPA) for School Heads	Elementary and Secondary School Heads, PMT	April 16-17, 2026	April 16 & 20, 2026	Day 1 at SDO Conference Hall Day 2 at MMMES ICT Room

See attached Enclosure 1 for the Matrix of Activities.

2. The conduct of performance validation is hereby reiterated as follows:

ACTIVITY	PARTICIPANTS	SCHEDULE	VENUE
SY 2025-2026 Performance Validation for School Leaders	School Heads, Master Teachers, Head Teachers and PMT	April 21-22, 2026	SDO Conference Hall

See attached Enclosure 2 for reference.

3. All concerned personnel are advised to present all MOVs to the Performance Management Team (PMT) during the activity. Moreover, a copy of the O/IPCRF with self-rating along with the Performance Validation Tool which can be downloaded thru the link <https://tinyurl.com/SDCBPMESTool> must be made available during the validation.

4. Teachers involved in the activities shall be granted Service Credits in accordance with DepEd Order No. 13, s. 2024.

5. All other information contained in the previous Memorandum remains in effect.

6. For information and guidance.

By the Authority of the SDS:

ARNEL S. BANDIOLA
 Assistant Schools Division Superintendent

ANSELMO R. ALUDINO
 Schools Division Superintendent



SDCB RECORDS UNIT

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Encl.: None
Reference:
To be included in the Perpetual Index
Under the following subject:

COMPETENCY	RATING
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SGOD/cjp/DM – SY PIPRA
26002/April 15, 2026

Enclosure 1

MATRIX OF ACTIVITIES

Date: April 16, 2026

Venue: SDO Conference Hall

Participants: Elementary and Secondary School Heads and PMT

Time	Activity	In-Charge
8:00 - 8:30	Registration of Participants	PMT Secretariat
8:30 - 8:45	Preliminaries Prayer DepEd Quality Policy Statement Bagong Pilipinas Hymn	PMT Secretariat
8:45 - 9:00	Welcome Remarks	ARNEL S. BANDIOLA Assistant Schools Division Superintendent Chairman, Performance Management Team
9:00 - 9:30	MESSAGE	ANSELMO R. ALUDINO Schools Division Superintendent
9:30 - 9:45	<i>Uninterrupted Break</i>	
9:45 - 12:00	Presentation of Accomplishments	School Heads
12:00 - 1:00	<i>Uninterrupted Lunch Break</i>	
1:00 - 3:00	Presentation of Accomplishments	School Heads
3:00 - 3:15	<i>Uninterrupted Break</i>	
3:15 - 4:30	Presentation of Accomplishments	School Heads
4:30 - 5:00	Synthesis & Recommendation of PMT	Performance Management Team

Date: April 20, 2026

Venue: MMES ICT Room

Participants: Elementary and Secondary School Heads and PMT

Time	Activity	In-Charge
8:00 - 8:30	Registration of Participants	PMT Secretariat
8:30 - 8:45	Presentation of Accomplishments	School Heads
9:30 - 9:45	<i>Uninterrupted Break</i>	
9:45 - 12:00	Presentation of Accomplishments	School Heads
12:00 - 1:00	<i>Uninterrupted Lunch Break</i>	
1:00 - 2:00	Presentation of Accomplishments	School Heads
2:00 - 2:30	Synthesis & Recommendation of PMT	Performance Management Team
2:30 - 3:00	Alignment of SIP to the 5-Point Agenda	NEMALYN M. ULEP Chief Education Supervisor, SGOD
3:00 - 3:15	<i>Uninterrupted Break</i>	
3:15 - 3:45	SIP Appraisal Tool	DEEJAY R. OPELAC Planning Officer III
3:45 - 4:00	Ways Forward	ARNEL S. BANDIOLA Assistant Schools Division Superintendent Chairman, Performance Management Team

Enclosure 2

VALIDATORS PER Key Result Area (KRA)

A. School Heads

Key Result Areas	PMT In-Charge
KRA 1 (School Leadership & Administration)	Ditas B. Domingo
KRA 2 (Teaching & Learning Delivery)	Eldefonso B. Natividad, Jr. / Wilfredo E. Bonagua
KRA 3 (Learner Formation and Development)	Deejay R. Opelac / Joe Jayson Caletena
KRA 4 (School Operations and Management)	Jennifer C. Bungubung
Innovating and Intervening Accomplishments	Joel P. Malunao
Financial Stewardship	Jennifer C. Bungubung
Process Improvement	Nemalyn M. Ulep
Client Satisfaction	Jenelyn B. Asuncion
Leadership Competencies & Core Behavioral Competencies	Arnel S. Bandiola

B. Master Teachers

Key Result Areas	PMT In-Charge
KRA 1	Eldefonso B. Natividad, Jr.
KRA 2	Joe Jayson Caletena / Wilfredo E. Bonagua
KRA 3	Deejay R. Opelac / Joel P. Malunao
KRA 4	Jennifer C. Bungubung / Jenelyn B. Asuncion
KRA 5	Ditas B. Domingo
KRA 6	Nemalyn M. Ulep