



Republic of the Philippines  
**Department of Education**

REGION I  
SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM  
No. **258** s. 2026

**23 APR 2026**

**EXTENDED SCHEDULE OF THE ANNUAL PHYSICAL AND DENTAL  
EXAMINATION (APE) OF PERSONNEL CY 2026**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Unit and Section Heads  
Public Elementary and Secondary School Heads  
All Others Concerned

1. With reference to Division Memorandum No. 060 s. 2026 titled Annual Physical and Dental Examination (APE) of Personnel CY 2026, the deadline for submission of APE requirements is hereby extended until April 30, 2026.
2. All personnel with unavailable or incomplete laboratory results, those who have not undergone dental examination and those who were unable to attend their scheduled APE on April 13-15, 2026 are required to complete their APE requirements. Submission shall be made at the School Health Unit Office on April 21-23 and April 27-30, 2026 from 9:00 AM-4:00 PM.
3. The vision screening for personnel will resume on April 28, 2026, 9:00 AM-3:00 PM at the SDO Conference hall. Priority will be given to personnel with hypertension and diabetes mellitus. Personnel who were not screened during the scheduled APE may opt to visit the partner agency for vision screening at their most convenient time. The allocated number of personnel per school for screening is attached for reference. Furthermore, the lecture on Voice Care by the MMMH and MC-ENT Department for Division Office personnel is scheduled on April 20, 2026, 9:00 AM at the SDO Conference Hall.
4. For information and guidance.

**ANSELMO R. ALUDINO**  
Schools Division Superintendent

By the Authority of the SDS:

  
**ARNEL S. BANDIOLA**  
Assistant Schools Division Superintendent

Encl.: None  
Reference: As Stated  
To be included in the Perpetual Index  
Under the following subject:

Benefits            Employees            Teachers

SGOD/jirm/APEExtension2026  
26002/April 16, 2026



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Attachment 1. *Number of Personnel for Vision Screening*

Schools	Number of Personnel
B. Macadaeg Memorial Elementary School	4
Biningan ES	2
CuMaPit ES	3
Maipalig-Quiom ES	3
Naguirangan-Capacuan ES	3
Parangopong ES	2
San Mateo ES	2
Sumader ES	5
CMVNHS	5
FEMSHS	5
Baay ES	7
Baoa East ES	3
Baoa ES	2
Rayuray ES	2
Dariwidiw ES	2
Nagbacalan ES	2
CBNHS Rayuray	3
BNHS	12
GARSHS	5
CBNHS Payao	5
Division Office Personnel	73
<b>GRAND TOTAL</b>	<b>150</b>