



Republic of the Philippines  
**Department of Education**

REGION I  
SCHOOLS DIVISION OF THE CITY OF BATAC

23 APR 2026

**DIVISION MEMORANDUM**

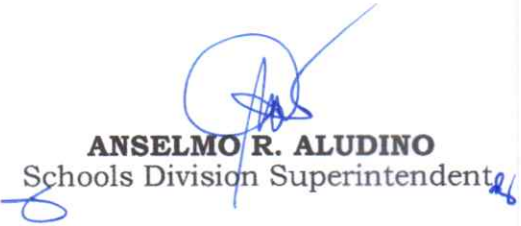
No. 201 s. 2026

**PARTICIPATION IN THE ADVANCED TRAINING COURSE FOR  
LEADERS OF ADULT (ATC-LOA)**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Unit and Section Heads  
Public and Private Elementary and Secondary School Heads  
All Others Concerned

1. Pursuant to Regional Office Memorandum No. 8, s. 2026 with reference to Council Office Memorandum No. 05, s. 2026, the Boy Scouts of the Philippines (BSP) – Ilocos Norte- Laoag City Council will conduct the Advanced Training Course for Leaders of Adult (ATC-LOA) on April 27 – May 1, 2026 at Crispina Marcos-Valdez National High School.
2. The activity aims to strengthen scouting units by developing skilled, motivated, and confident adult leaders who can deliver a high-quality, engaging, and relevant scouting program.
3. Participants herein attached (Enclosure 1) are requested to wear the Type A uniform (Male: polo, pants, socks, black shoes with shoelace; Female: blouse, skirt with flap, stockings with maroon garter tabs and black shoes with shoe lace) and bring the following: Filipina attire, casual clothes for six days, tents, sleeping gears, raincoat, toiletries, personal medicines and other personal belongings.
4. A non-refundable but transferable reservation fee of four thousand pesos shall be paid once application has been submitted through the bank account of BSP Ilocos Norte – Laoag City Council at Veterans Bank with the following account number: 04400 00190.
5. The registration fee amounting to eight thousand pesos (Php 8, 000.00) shall be charged to each participant to cover meals (dinner of April 26 – lunch of May 1) woodbadge tokens (set). Training shirt, training supplies, staff travel and miscellaneous expense.
6. The registration fee may be charged to MOOE subject to usual accounting and auditing regulations.
7. Reporting date to the training venue is the afternoon of April 26, 2026 not later than 1800hrs for orientation. Participants may bring laptops and pocket wifi to be used in reporting during sessions.
8. This memorandum shall serve as the Authority to Travel of the identified participants.
9. Teaching and non-teaching participants to the said training will be granted service credits subject to existing guidelines on the grant of service credits.
10. Attached herein is Council Office Memorandum No. 5, s. 2026 and Regional Office Memorandum No. 8, s. 2026 for further reference.

11. For information and guidance.

  
**ANSELMO R. ALUDINO**  
Schools Division Superintendent

Encl.: As stated

Reference: Regional Memorandum No. 8, s. 2026; Council Office Memorandum No. 05, s. 2026

To be included in the Perpetual Index

Under the following subject:

ACTIVITIES

SCOUTING

TRAINING

CID/GBL/ATC-LOA  
2605465/26121/ April 23, 2026

Enclosure 1:

Name	School
1. John N. Jerez	Baoa Elementary School
2. Jedidiah B. Jagto	SDO - SHU
3. Ryan C. Ramos	Maipalig-Quiom Elementary School
4. Eldefonso B. Natividad, Jr.	SDO-CID
5. Jasen Kyle S. Ortal	Rayuray Elementary School
6. Darwin F. Aspili	Nagbacalan Elementary School
7. Toribio D. Martin Jr.	Magnuang Elementary School
8. Randolph Brian A. Cabanatan	City of Batac National High School Payao
9. Ronald T. Ventura	City of Batac National High School Poblacion



7 April 2026

## REGIONAL OFFICE MEMORANDUM

No. 8 s. 2026

To: **ALL COUNCIL SCOUT EXECUTIVES, OFFICERS-IN-CHARGE  
REGIONAL & COUNCIL TRAINING COMMISSIONERS**

Subject: **ADVANCED TRAINING COURSE FOR LEADERS OF ADULT**

1. We are pleased to announce that the Schools Division of Batac City is hosting the conduct of the Advanced Training Course for Leaders of Adult which will be held on on 27 April – 1 May 2026 at Crispina Marcos-Valdez National High School, San Pedro, Batac City.
2. Attached to this memorandum is the list of Principals, School Heads, Head Teachers and Division Personnel who were recommended to attend the abovementioned training course.
3. The amount of eight thousand pesos (P 8,000.00) shall be charged each participants to cover meals (dinner of 26 April – lunch of 1 May), Woodbadge Tokens (set), Training Shirt, Training Supplies, staff travel and other miscellaneous expense.
4. Participants are expected to wear the type A uniform (Female: Blouse, skirt with flap, stockings with maroon garter tabs and black shoes with shoe lace) and bring the following: Filipina attire, casual clothes for six days, tents, sleeping gears, raincoat, toiletries, personal medicines and other personal belongings.
5. Deadline for submission of participation is on 22 April 2026. Kindly send your Application Form herewith attached through email [immsamson@scouts.gov.ph](mailto:immsamson@scouts.gov.ph) or [princessleano28@gmail.com](mailto:princessleano28@gmail.com).
6. Reporting date to the training venue is the afternoon of on 26 April 2026 not later than 1800hrs for orientation. They may bring their own laptops and pocket wi-fi in the course but for reporting during sessions.
7. Registration Fee may be charged to Local School Board Fund as per Joint Memorandum No. 1 & 2 s. 2020 or DILG Memorandum No. 11, s. 2028. We also enjoin them to seek approval of their respective Schools Division Superintendents to use their MOOE for their registration fees.
8. Once the application has been submitted, please deposit the partial payment of Four Thousand (P 4,000.00) to the account of Ilocos Norte-Laoag City Council at Philippines Veterans Bank Current Account No. 04400 00190.
9. All concerned CSEs are enjoined to facilitate the participation of their respective attendees, disseminate this information and assist them in their needs in order to attend.

  
**IMELDA S. SAMSON**  
Youth Development Officer V



## LIST OF PARTICIPANTS

1. Donato D. Balderas, Jr.	SDO Ilocos Norte	Schools Division Superintendent
2. Rochito Duque	SDO Ilocos Norte	Division Coordinator
3. Jenetric Tumaneng	SDO Ilocos Norte	SDO, CID Personnel
4. Dennis Ramirez	SDO Ilocos Norte	SDO, CID Personnel
5. Sherwin Jay Ian Manuel	SDO Ilocos Norte	Division Office Nurse
6. Charieze Lei Aguinaldo	SDO Ilocos Norte	Naglicuan ES, Pasuquin
7. May Rose Agoo	SDO Ilocos Norte	Nagsanga ES, Pasuquin
8. Wilhelmina Vicente	SDO Ilocos Norte	Tadao ES, Pasuquin
9. Remedios Dela Cruz	SDO Ilocos Norte	Puyupuyan ES, Pasuquin
10. Dolena Magadia	SDO Ilocos Norte	Acnam-Caray ES, Nueva Era
11. Aileen Rambaud	SDO Ilocos Norte	Salanap ES, Pinili
12. Rower Rosquita	SDO Ilocos Norte	Tabucbuc ES, Marcos
13. Virgilio Negre	SDO Ilocos Norte	Evangelista ES, Paoay
14. Zaldy Tagala	SDO Ilocos Norte	Margaay ES, Vintar
15. Michael Villanueva	SDO Ilocos Norte	Palla IS, Vintar
16. Kevin John Agpoon	SDO Ilocos Norte	Columbia PS, Vintar
17. Thadius Dancel	SDO Ilocos Norte	Balaoi IS, Pagudpud
18. Jose Francis	SDO Ilocos Norte	Dingras West Central ES
19. Jackson Acosta	SDO Ilocos Norte	Nalasin ES, Paoay
20. Jay Ar Valera	SDO Ilocos Norte	Caparispisan ES, Pagudpud
21. Marvin Aguba	SDO Ilocos Norte	Agassi ES, Pagudpud
22. Rodielyn Romero	SDO Ilocos Norte	Surong ES, Pasuquin
23. Annelyn Magana	SDO Ilocos Norte	Dadaeman ES, Pasuquin
24. Joann A. Corpuz	SDO Laoag City	Division Office
25. Fritzie Hazel M. Aplacador	SDO Laoag City	AP Santos ES
26. John Jerez	SDO Batac City	Baoa East ES
27. Jediah Jagto	SDO Batac City	Division Nurse
28. Ryan Ramos	SDO Batac City	Maipalig-Quiom ES
29. Edwin V. Tangonan	SDO Batac City	Division Office SEPS
30. Eldefonso B. Natividad, Jr.	SDO Batac City	Division Office EPS
31. Jasen Kyle S. Ortal	SDO Batac City	Rauray ES
32. Darwin F. Aspili	SDO Batac City	Nagbacalan ES
33. Toribio D. Martin Jr.	SDO Batac City	Magnuang ES
34. Randolph Brian Cabanatan	SDO Batac City	City of Batac National HS (Payao)
35. Atty. Kim R. Tagorda	SDO Vigan City	Division Legal Officer
36. Neil Carlo V. Arcega	SDO Pangasinan I	Bugallon Integrated School
37. Sarah A. Valerio	SDO Pangasinan I	Bugallon Integrated School
38. Sonny Dulay	SDO Pangasinan I	Calasiao Comprehensive NHS



Boy Scout of the Philippines  
Ilocos Region

**ILOCOS NORTE-LAOAG CITY COUNCIL**

Barangay 10 Bonifacio St., Laoag City, Ilocos Norte, Philippines  
Email :scouts.bspinlc@gmail.com

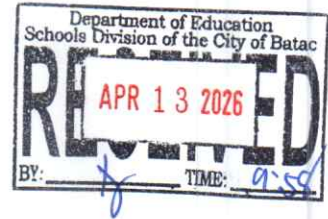


08 April 2026



**COUNCIL OFFICE MEMORANDUM**

No. 05 s. 2026



To: **ALL DISTRICT BSP COORDINATORS  
SECONDARY SCHOOL BSP COORDINATORS**

Subject: **ADVANCED TRAINING COURSE FOR LEADERS OF ADULT**

1. In reference to the Regional Office Memorandum No. 8 s. 2026, this is to inform all concerned of the conduct of the **ADVANCED TRAINING COURSE FOR LEADERS OF ADULT** with the following details:

Date: 27 April-01 May 2026  
Venue: Crispina Marcos-Valdez National High School  
San Pedro, Batac City  
Registration Fee: Eight Thousand Pesos (P8, 000.00)

2. Deadline for Submission of Participation shall be on 22 April 2026.
3. Registration Fee may be charged to Local School Board Fund as per Joint Memorandum No. 1& 2 s. 2020 or DILG Memorandum No.11 s. 2008. We also enjoin to use their MOOE for their registration fees.
4. A non-refundable but transferable reservation fee of four thousand pesos (P4, 000.00). Once the application has been submitted, please deposit the partial payment to the account of BSP Ilocos Norte-Laoag City Council at Veterans Bank Account Number 04400 00190.
5. Attached is the List of Strongly Recommended Leaders of Adult to attend the above training.
6. Furthermore, may we also request that they be granted service credits and may this letter serve as there Official Authority to travel. The granting of service credits is contained in DECS Memorandum No. 143 series 1997.
7. Attached herewith is the Regional Memorandum No.08 S.2026.
8. For further inquiries and assistance, you may contact Ms. Princess Alelou C. Leano (09567022818) and Johanna Fate A. Dagan (09266444598)
9. Widest dissemination of the Memorandum is hereby enjoined.

**PRINCESS ALELOU C. LEANO**  
Council Scout Executive

Approved:

**ANSELMO R. ALUDINO**

Regional Commissioner Community Based Scouting  
Schools Division Superintendent  
Division of Batac City