



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC

OFFICE MEMORANDUM
CID-2026-035

13 APR 2026

To: **MR. DALE JUSTINE S. RABENA**
Project Development Officer II

MS. RENALYN A. RODRIGO
Administrative Officer II

PARTICIPATION IN THE CAPACITY BUILDING PROGRAM FOR REGIONAL INFORMATION OFFICERS (RIOs), DIVISION INFORMATION OFFICERS (DIOs), AND ALTERNATES

1. Pursuant to Regional Memorandum No. 331, s. 2026 titled Capacity Building for Regional Information Officers (RIOs), Division Information Officers (DIOs), and Alternates to be conducted by the DepEd Regional Office I, through the Public Affairs Unit (PAU), the Office hereby designates the following personnel as official participants to the said activity on March 30-April 1, 2026 at the National Educators Academy of the Philippines (NEAP) Region 1:

Name	Position	Office
Dale Justine S. Rabena	Project Development Officer II	Curriculum Implementation Division (CID)
Renalyn A. Rodrigo	Administrative Officer II	Office of the Schools Division Superintendent - Accounting Unit

2. This Memorandum shall serve as the Official Authority to Travel of the above-named participants.

3. Travel expenses of the participants in this activity shall be charged against local funds, subject to the usual government accounting and auditing rules and regulations.

4. For information and guidance.

ANSELMO R. ALUDINO
Schools Division Superintendent

CID/jpp/OM-2026 Participation to CapBuild
26001/March 31, 2026



SDCB RECORDS UNIT

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