



Republic of the Philippines
Department of Education

REGION I
 SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM

No. **297**, s. 2026

12 MAY 2026

PORTFOLIO ASSESSMENT, BEHAVIORAL EVENTS INTERVIEW, AND OPEN VALIDATION OF DOCUMENTS OF APPLICANTS FOR VACANT TEACHER VI, TEACHER IV, AND TEACHER III (ELEMENTARY) POSITIONS

To: Chairperson, Members and Secretariat of the Human Resource Merit, Promotion and Selection Board (HRMPSB)
 Concerned Applicants

1. DepEd Order No. 002, s. 2024, item no 46, provides that the demonstration of Non-classroom Observable Indicators (NCOIs) shall be assessed through the applicant's annotations on how the submitted means of verification (MOVs) from their RPMS portfolio and their responses to the interview validating the actual achievement of the identified NCOIs. It shall be done through the accomplishment of the Portfolio Annotations Form (PAF) and Behavioral Events Interview (BEI).
2. Item No. 35 of DepEd Order No. 020, s. 2024, Open Ranking System shall be adopted to ensure transparency in the process and results of the comparative assessment wherein applicants or subset of applicants are present to witness the actual evaluation for which the scores of all applicants present thereat shall be disclosed to all attendees. Also, each applicant shall be given an opportunity to ask questions and seek clarifications on the results of their individual assessment and acknowledge their individual results thereof.
3. The screening of applicants is scheduled as follows:

Date	Time	Activities	Position Applied For	Persons Involved	Venue
06 May 2026	9:00-12:00	Initial Evaluation Result (IER)	Teacher VI Teacher IV, and Teacher III (Elementary)	HRMO	HRMO Office
13 May 2026	1:30-5:00	Portfolio Annotation Form (PAF)	Teacher VI Teacher IV, and Teacher III (Elementary)	HRMO	SDO, Conference Hall
14 May 2026	8:00-12:00	Portfolio Assessment, Behavioral Events Interview (BEI), and Open Validation of Documents	Teacher VI Teacher IV, and Teacher III (Elementary)	HRMPSB, Assesors and Applicants	SDO, Conference Hall



SDCB RECORDS UNIT

2606816



DepEd Batac City



batac.city@deped.gov.ph



www.csdbatac.com

Asuncion Street, 16-S Quiling Sur,
 City of Batac, Ilocos Norte
 Telephone No.: (077) 677-1993

4. Attached herewith is the list of applicants, and assessors for reference.
5. For clarification and inquiry regarding this matter, you may contact the Human Resource Management Unit (HRMU) through email address: SDCBHRUnit@deped.gov.ph.
6. For information and guidance.

ANSELMO R. ALUDINO
Schools Division Superintendent

Encl.: None
Reference:
To be included in the Perpetual Index
Under the following subject:

Demonstration Teaching Teacher VI Teacher III
Applicants Teacher IV

OSDS HRMU FDA/Portfolio Assessment and Open Validation of Documents of Applicants for Vacant Teacher VI, Teacher IV, and Teacher III (Elementary) Positions
028/May 12, 2026

By the Authority of the SDS:


ARNEL S. BANDIOLA
Assistant Schools Division Superintendent

LIST OF APPLICANTS

APPLICATION CODE
Teacher VI (Elementary)
TCH6-16-260001
Teacher IV (Elementary)
TCH4-14-260001
TCH4-14-260002
Teacher III (Elementary)
TCH3-13-260001
TCH3-13-260002
TCH3-13-260003
TCH3-13-260004
TCH3-13-260005

ASSESSORS:

Marilou B. Sales (Chief Education Supervisor)
Geraldine O. Lao-at (Public Schools District Supervisor)
Lilibeth C. Dierpo (School Principal IV)
Jollibelle C. Franada (School Principal III)
Jenelyn B. Asuncion (School Principal II)
Ryan C. Ramos (School Principal I)

SECRETARIAT:

HR Personnel