



Republic of the Philippines  
**Department of Education**

REGION I

SCHOOLS DIVISION OF THE CITY OF BATAC

**DIVISION MEMORANDUM**

No. **311** s. 2026

19 MAY 2026

**LEARNING ENHANCEMENT THROUGH ACTIVITY SHEETS DEVELOPMENT  
FOR LEARNERS WITH DISABILITIES (LWDs) 2.0**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Unit and Section Heads  
Public Elementary and Secondary School Heads  
All Others Concerned

1. To address the identified gaps in terms of the availability of learning resources for Special Needs Education (SNED), the Schools Division of the City of Batac will conduct the **Learning Enhancement through Activity Sheets Development for LWDs 2.0 (LEAD Sheets Project 2.0)** on May 25-30, 2026, at the Bulwagan ng Karunungan of the Schools Division Office at 8:00 AM to 5:00PM.
2. Participants and members of the Program Management Team of the activity are identified in Enclosure 1. The participants are requested to bring their laptops and extension cords.
3. Lunch meals and snacks of the participants including needed materials shall be charged against 2026 SNED Program Support Funds subject to the usual accounting rules and regulations.
4. Service credits and Compensatory Over-Time Credits shall be granted to the participants and program management team for services that will be rendered on weekends or holidays in accordance with the provisions of DepEd Order no. 13, s. 2024 and Department of Budget and Management (DBM) Joint Circular No. 2, s.2004.
5. For information and guidance.

  
**ANSELMO R. ALUDINO** *mas*  
Schools Division Superintendent *al*

Encl.: As stated  
Reference: None  
To be included in the Perpetual Index  
Under the following subject:

LEARNING RESOURCES

ARO/DM- LEAD Sheets 2.0  
26138/ May 18, 2026



SDCB RECORDS UNIT  
**2607040**



DepEd Batac City



batac.city@depd.gov.ph



www.csdbatac.com

Asuncion Street, 16-S Quiling Sur,  
City of Batac, Ilocos Norte  
Telephone No.: (077) 677-1993

Enclosure 1

**LEARNING ENHANCEMENT THROUGH ACTIVITY SHEETS DEVELOPMENT  
FOR LEARNERS WITH DISABILITIES (LWDs) 2.0**

**List of Participants**

<b>NO.</b>	<b>NAME</b>	<b>ROLE</b>	<b>OFFICIAL STATION</b>
1	Frezar Marvyl F. Somera	Writer/ Illustrator	CBNHS Poblacion
2	Gina G. Lacambra	Writer	CBNHS Poblacion
3	Rechiel T. Nalupta	Writer	CBNHS Poblacion
4	Marimar P. Cruz	Writer	Parangopong ES
5	Grace Angelu V. Martin	Writer	San Mateo ES
6	Princess L. Libed	Writer	CBNHS Payao
7	Farah Jane O. Anday	Writer	CAMES
8	Greggy Mark G. Sayabat	Writer	HVMES
9	Mylene S. Bagaoisan	Writer	CAMES
10	Cheryl Ann L. Martinez	Writer	CAMES
11	Marietes Q. Arcangel	Writer	CAMES
12	Jessica B. Respicio	Writer	CAMES
13	Girly Joy B. Gomez	Writer	Dariwdiw ES
14	Jake Ian D. Polendey	Writer	CUMAPIT ES
15	Cherryl R. Bonagua	Writer	Baay ES
16	Mary Jane B. Pacaoan	Writer	HVMES
17	Chris Madel D. Mendoza	Writer	HVMES
18	Mark Christian P. Caluya	Writer	HVMES
19	Mark Nathaniel M. Cabansag	Illustrator	MMMES
20	Clarence C. Manarpaac	Illustrator	CBNHS Poblacion
21	Angelito C. Tapaoan	Illustrator	HVMES
22	Eddiefel M. Ruiz	Illustrator	HVMES
23	Eldefonso B. Natividad, Jr.	Editor	SDO
24	Joycelyn P. Perdido	Editor	SDO
25	Zorayda S. Paguyo	Editor	SDO
26	Analiza Agno	Editor	CBNHS-Poblacion
27	Mark Anthony Diculen	Editor	Sumader ES
28	Aubrhey Marie R. Oasay	Editor	SDO
29	Marilou P. Omotoy	Editor	SDO

**Program Management Team**

<b>Role</b>	<b>Name</b>	<b>Position</b>
Program Manager	Marilou B. Sales	Chief Education Supervisors
Learning Managers/Resource speakers	Aubrhey Marie R. Oasay Eldefonso B. Natividad, Jr.	Education Program Supervisor Education Program Supervisor
Logistics Officer	Dale Justine S. Rabena	PDO II
Secretariat	Blesilda B. Antiporda	Librarian II
Welfare Officer	Dr. Maritess Diego	Nurse II
Finance Officer	Jennifer C. Bungubung	Accountant III