



Republic of the Philippines  
**Department of Education**

REGION I  
 SCHOOLS DIVISION OF THE CITY OF BATAC

**DIVISION MEMORANDUM**

19 MAY 2026

No. 312 s. 2026

**DESIGNATION OF HOST SCHOOLS FOR THE BILLETING OF PARTICIPANTS  
 DURING THE NAMCYA CAMP SERIES**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors  
 Unit and Section Heads  
 Public and Private School Heads  
 All Others Concerned

1. Relative to Division Memorandum No. 293, s. 2026 titled "*Musika Panagtipon: NAMCYA Music Camp Series*" scheduled on May 21-24, 2026, at the Ilocandia Cultural Center, City of Batac, Ilocos Norte, this Office hereby designates the following host schools to take charge of the billeting and accommodation arrangements of participating teachers and learners:

SCHOOL	SCHOOL HEAD/COORDINATOR
Catalino Acosta Memorial Elem. School	Mrs. Jenelyn B. Asuncion
City of Batac National High School Poblacion	Miss Ditas G. Domingo
Mariano Marcos Memorial Elem. School	Mrs. Lorelyee F. Batucal
Hilario Valdez Memorial Elem. School	Mrs. Mely E. Repollo

2. The designated host schools shall:
  - a. Prepare and ensure the availability, cleanliness, and safety of billeting quarters, comfort rooms, and other facilities to be utilized by participants;
  - b. Coordinate with the Division NAMCYA focal regarding participant assignments, arrival schedules, and other logistical requirements;
  - c. Assign support personnel to supervise the billeting area and assist participants during the duration of the activity;
  - d. Ensure observance of proper discipline, health and safety protocols, and security measures within the billeting areas;
  - e. Submit a brief report on the status of billeting arrangements and concerns encountered after the activity; and
  - f. Ensure that designated teaching and non-teaching personnel rendering services beyond regular working hours during the conduct of the activity shall be entitled to the corresponding service credits and/or compensatory time-off subject to existing DepEd rules and regulations.
3. Attached to this Memorandum is the list of designated school personnel from the four host schools who shall serve during the conduct of the activity.
4. For information and guidance.



DepEd Batac City



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**MANSELMO R. ALUDINO** *MAS*  
Schools Division Superintendent

Encl.: As stated.  
References: None  
To be included in the Perpetual Index  
Under the following subject:

BILLETING                      NAMCYA

CID/OZC\_DM\_Host Schools-NAMCYA Music Camp Series  
/6139/May 18, 2026

**Enclosure 1. List of Designated School Personnel to serve during the NAMCYA Camp series**

<b>Catalino Acosta Memorial Elementary School</b>	
Jenelyn B. Asuncion	Ralph Jayson T. Sonico
Farah Jane O. Anday	Rowena B. Fiesta
Mylene S. Bagaoisan	Rosemelinda Baysac
Honey Lyn M. Servanes	Aileen M. Fabro
Aiken Jay T. Respicio	Lory Grace S. Dela Cruz
Juliana A. Hernandez	Gelienah Joy A. Santos
Dhevilyne Joy P. Bayan	Jacqueline R. Quilban
Elena B. Calderon	Gloria Resurreccion C Alcausin
Cheryl Ann I. Martinez	Janice T. Parel
Jose B. Fadrilan Jr.	Marietes Q. Arcangel
Melanie C. Callanga	Vincent Jude A. Malunao
<b>Mariano Marcos Memorial Elementary School</b>	
Lorelyee F. Batucal	Emma B. Arcebal
Christie C. Patrico	Lavinia N. Sanchez
Lerma G. Matias	Maylyn R. Dalag
Jonabel R. Quilit	Filipinas F. Sibuca
Mark Nathaniel R. Cabansag	Visitacion S. Agres
Kristhel Mae Abad	Rosalina D. Culangen
Marivic R. Malunao	Julie A. Sagugit
Christine A. Antonio	Jaysol C. Lampitoc
Roxanne Jane M. Sabas	Eliza S. Agcaoili
Edelaine U. Duyor	Myra M. Libed
Tibelda Alarisse M. Cabansag	Leonora R. Melchor
Mary Genevieve A. Agloco	May Hope Marie C. Cack
<b>Hilario Valdez Memorial Elementary School</b>	
Mely E. Repollo	Talaro, Julie Ann B.
Sagun, Marites A.	Silao, Rovinson G.
Domingo, Leah G.	Tapaoan, Angelito C.
Gajelonia, Sarah Jane L.	Ragudo, Caryz V.
Sanguir, Mn Q.	Villanueva, Angeline C.
Icuspit, Melvil John B.	Parchamento, Mary Grace R.
Caluya, Mark Christian P.	Mendoza, Chris Madel D.
Diculen, Marlene F.	Paraoan, Ma. Angelica C.
Tacderan, Leilanie I.	Agustin, Jevelyn P.
Ranga, Lourence M.	Magbaleta, Joan R.
Ruiz, Eddiefel M.	Lastimosa, Llyod Ryan
Sayabat, Greggry Mark G.	Banay, Jonalyn A.
Gamet, Kenneth Rodel R.	Clemente, Leilanie T.
Pacaoan, Myline Jane B.	Narciso, Rosebella J.
Parado, Gay Marie T.	Laeno, Christine Joy E.
<b>City of Batac National High School Poblacion</b>	
Ditas G. Domingo	Jomar E. Caluya
Nida Calacal	Gina G. Lacambra
Ezra Erica Padunan	Aikuh A. Battulayan
Grace C. Domingo	Christine Rodriguez
Jamaica Oaquera	Clarafina P. Verzosa
Noralyn C. Tangonan	Rogiemhel Flojo
Mary Joyce B. Austria	Norman R. Battulayan
Ronald T. Ventura	Mirah V. Joaquin