



Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC

OFFICE MEMORANDUM
CID-2026-061

05 MAY 2026

To: **MR. JHON REY D. ORTAL**
Education Program Supervisor

PARTICIPATION IN THE 2026 COURSE FOR MANAGERS OF LEARNING

1. Pursuant to National Office Memorandum No. 10 series of 2026, the Boy Scout of the Philippines (BSP) will conduct the Course for Managers of Learning (CML) Batch 2 on May 7-13, 2026 at the Ayusan Paoa Elementary School, Vigan City, Ilocos Sur.
2. The course aims to equip Scout Leaders with advanced competencies in designing and delivering adult-centered training programs that align with BSP's commitment to inclusivity, innovation, and leadership excellence.
3. The Course for Managers of Learning (CML) is open to prospective members of the National Training Team. They must be a Wood Badge holder (with Wood Badge Parchment Certificate) for at least 24 months; has shown capabilities to instruct, manage adult learning, possesses an attitude of a team player, and has been fully endorsed by the Local Council and Regional Coordination Office.
4. Participant to this course is Mr. Jhon Rey D. Ortal, Education Program Supervisor of the Curriculum Implementation Division.
5. The registration fee amounting to nine thousand pesos (P 9 000.00) shall be charged to each participant to cover training materials, accommodation and meals for the duration of training, certificates, and logistical support.
6. The registration fee shall be charged to General Administration and Support (GAS) Fund subject to usual accounting and auditing regulations.
7. The participant is advised to bring the following:
 - a. Proof of Payment
 - b. Safe from Harm Certificates (Phase 1 & 2)
 - c. Scout Uniform (Type A)
 - d. Casual Attire (For Training sessions)
 - e. Portable Wifi Connection/Personal Hotspot
 - f. Extension Cord/Power Strip
 - g. Personal Health Kit, Medications, Toiletries and Towels
 - h. Reference Materials
 - BSP Training Manuals or Handbooks
 - Notes/tools relevant to adult learning or gender learning or gender-responsive practices
8. Non-teaching participant shall be granted Compensatory Overtime Credit.
9. Attached herein is the National Office Memorandum No. 10 series of 2026 for reference.



10. For information and guidance.


ANSELMO R. ALUDINO, MEd
Schools Division Superintendent

CID/JDO/2026 Course for Managers of Learning
/26125/May 5, 2026



BOY SCOUTS OF THE PHILIPPINES

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"Laging Handa"

FEB 02 2026

NATIONAL OFFICE MEMORANDUM

No. **10** series of 2026



**TO : REGIONAL YOUTH DEVELOPMENT OFFICERS
COUNCIL SCOUT EXECUTIVES AND OFFICERS IN-CHARGE
ALL CONCERNED**

SUBJECT : CONDUCT OF 2026 COURSE FOR MANAGERS OF LEARNING

1. In line with the National Training Policy, the National Office will conduct the **Course for Managers of Learning (CML)** on the following dates and venues:

Batch	Dates	Venues	Target attendees
1	April 16 – 22, 2026	Makiling, Los Baños, Laguna	Nationwide
2	May 7 – 13, 2026	Ilocos Region	Nationwide
3	May 13 – 19, 2026	NCR	Nationwide
4	October 23 - 28, 2026	Visayas Region	Nationwide
5		Mindanao Region	Nationwide

2. This course aims to equip Scout Leaders with advanced competencies in designing and delivering adult-centered training programs that align with BSP's commitment to inclusivity, innovation, and leadership excellence.
3. The Course for Managers of Learning is open to prospective members of the National Training Team. They must be a Wood Badge holder (with Wood Badge Parchment Certificate) for at least 24 months; has shown capabilities to instruct, manage adult learning; possesses an attitude of a team player; and has been fully endorsed by the Local Council and Regional Coordination Office.
4. All interested and qualified participants are enjoined to register thru this link: bit.ly/CMLregistration until the indicated dates:

Batch	Due Dates of Registration
1	March 20, 2026
2	April 14, 2026
3	April 14, 2026
4	September 26, 2026
5	September 26, 2026

5. A maximum of 40 participants per batch on a first registered, first served basis will be accommodated. Accepted participants will be notified thru their official email address.

6. Once verified and accepted, they will be charged of a non-refundable registration fee amounting to **Php9,000.00** to cover training materials, accommodations and meals for the duration of the training, certificates, and logistical support. Account details will be provided in the confirmation email.
7. Participants are advised to bring the following:
 - a. Proof of Payment
 - b. Safe From Harm Certificates (Phase 1 & 2)
 - c. Scout Uniform (Type A): Mandatory for opening/ closing ceremonies and teaching demonstration
 - d. Casual Attire: For training sessions.
 - e. Portable Wi-Fi Connection/Personal Hotspot: To ensure uninterrupted access to digital resources.
 - f. Extension Cord/Power Strip: For charging devices during sessions.
 - g. Personal Health Kit, Medications, Toiletries and Towels: Basic first-aid supplies, prescriptions, and hygiene essentials.
 - g. Reference Materials:
 - BSP Training Manuals or handbooks.
 - Notes/tools relevant to adult learning or gender-responsive practices.
8. YDO IV Michael O. Pantaleon, Field Operations Division is readily available through his email: mopantaleon@scouts.gov.ph to respond to any inquiry on the matter.
9. For information, guidance and wide dissemination.


CEDRICK G. TRAIN
Director IV (Secretary General) 