



Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC

OFFICE MEMORANDUM
OSDS-2026-

074

20 MAY 2026

To: QWT Team Leader
QWT Deputy Team Leader
All QWT Team Members
All Others Concerned

NOTICE OF MEETING

1. Please be informed that a meeting of the Quality Workplace Team (QWT) will be held on May 20, 2026, at 1:30 PM at the SDO Conference Hall.
2. The meeting aims to discuss the following agenda:
 - a. Review of the Quality Workplace Procedure and Work Implementation Manual (PAWIM-P-009);
 - b. Planning for the Quality Workplace Implementation Program; and
 - c. Other Matters
3. Attendance of all concerned personnel is hereby requested.
4. For information and guidance.


ANSELMO R. ALUDINO
Schools Division Superintendent

ADO/ADO/OM-QWT Meeting
26002/May 14, 2026



SDCB RECORDS UNIT

2607255



DepEd Batac City



batac.city@deped.gov.ph



www.csdbatac.com

Asuncion Street, 16-S Quiling Sur,
City of Batac, Ilocos Norte
Telephone No.: (077) 677-1993