



Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC

OFFICE MEMORANDUM
SGOD-2026-

057

04 MAY 2026

NOTICE OF MEETING

To: All SGOD Personnel

1. All SGOD personnel are advised to attend the First Quarter Meeting on May 11, 2026 at 9:30 in the morning at the SGOD Office.
2. The agenda are as follows:
 - a. Second and Third Quarter Schedule of Activities
 - b. Finalization of 2026 Quarter I O/IPCRF Rating
 - c. Updating of QMS Operations Manual, Forms and Templates
 - d. Updates on the status of downloaded funds (Continuing and Current)
 - e. Technical Assistance Status
 - f. Program Implementation Review Status
 - g. Other matters
3. Attendance is a must.

NEMALYN M. ULEP
Chief Education Supervisor

APPROVED:

ANSELMO R. ALUDINO
Schools Division Superintendent

OM/nmu



SDCB RECORDS UNIT

2606328