



Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF THE CITY OF BATAC

DIVISION MEMORANDUM  
No. **409** s. 2026

29 JUN 2026

**DISSEMINATION OF REGIONAL MEMORANDUM ON SCHOOL GOVERNANCE  
COUNCIL FUNCTIONALITY ASSESSMENT AMONG PUBLIC SCHOOLS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Unit and Section Heads  
Public Elementary and Secondary School Heads  
All Others Concerned

1. For the information, guidance, and compliance of all concerned, this Office disseminates Regional Memorandum No. 702, s. 2026 titled "School Governance Council Functionality Assessment Among Public Elementary Schools", in line with DepEd Order No. 26, s. 2026 which provides for the establishment and strengthening of the School Governance Council in public schools.
2. All public elementary and secondary schools in the Schools Division of the City of Batac are directed to access and use the SGC Functionality Assessment Tool User Guide through the link <https://tinyurl.com/SGCUserGuides>. Volume 1 is intended for schools in the preparation and response, while Volume 2 is intended for the Schools Division Office in the validation and monitoring.
3. Schools shall also access the printable version of the SGC Functionality Assessment Tool, including the checklist of Means of Verification (MOVs) per indicators per indicator and MOV templates through the link <https://tinyurl.com/SGCMOVs>.
4. The SDO SGC Composite Team shall provide technical assistance to public elementary and secondary schools, shall provide guidance and technical assistance to schools on the establishment, and functionality assessment of SGCs.
5. Public school heads are directed to ensure the preparation of required documents and MOVs, and to coordinate with the Division Field Assistance Team for guidance and validation activities.
6. Immediate dissemination of this Memorandum is desired.

  
**ANSELMO R. ALUDINO** *MBS*  
Schools Division Superintendent *9*

Encl.: Regional Memorandum No. 702, s. 2026  
Reference: as stated  
To be included in the Perpetual Index  
Under the following subject:

SCHOOL GOVERNANCE COUNCIL ASSESSMENT

sgod/dau/DM-26-011-SGC Functionality  
2608228/June 24, 2026



DepEd Batac City

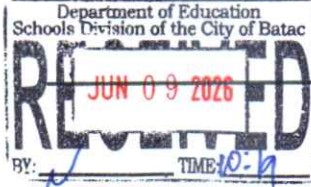


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Republic of the Philippines  
Department of Education  
REGION I

JUN 8 2026

REGIONAL MEMORANDUM

No. 702 s. 2026

SCHOOL GOVERNANCE COUNCIL (SGC) FUNCTIONALITY ASSESSMENT AMONG  
PUBLIC ELEMENTARY SCHOOLS

To: **Schools Division Superintendents**  
**Assistant Schools Division Superintendents**  
**Division SGC Focal Persons**  
**Public Schools District Supervisors**  
**Elementary School Heads**  
**All Others Concerned**

- In line with the mandate of DepEd Order No. 26, s. 2022, on the establishment of the School Governance Council (SGC) and to ensure that all public schools establish functional SGCs, the Department of Education Regional Office I, through the Field Technical Assistance Division (FTAD), shall provide technical assistance and monitor the implementation using the SGC Functionality Assessment Tool.
- The SGC Functionality Assessment Tool User Guide may be accessed through this link: <https://tinyurl.com/SGCUserGuides>. Volume 1 (Prepare and Respond) is intended for schools, while Volume 2 (Validate and Monitor) is designed for the Schools Division Offices (SDOs). These guides serve as references to assist schools and SDOs strengthen their SGCs.
- The printable version of the SGC Functionality Assessment Tool, including the checklist of Means of Verifications (MOVs) per indicator and the MOV templates may be accessed through the following link: [tinyurl.com/SGCMOVs](https://tinyurl.com/SGCMOVs).
- The SDO SGC Composite Team shall provide technical assistance to public elementary schools through the dissemination of information and guidance on the establishment and functionality of SGCs.
- For questions, concerns, or clarifications, please coordinate with Mr. Ritchie G. Macalanda, EPS-FTAD, through email at [ritchie.macalanda@deped.gov.ph](mailto:ritchie.macalanda@deped.gov.ph) or via mobile phone at 0999-976-1509.
- Immediate dissemination of this Memorandum is desired.

**ESTELA P. LEON-CARIÑO, EdD, CESO III**  
Director IV / Regional Director

Encl.: None  
Reference: DepEd Order No. 26, s. 2022  
To be indicated in the Perpetual Index  
Under the following subjects:

SCHOOL GOVERNANCE COUNCIL  
FUNCTIONALITY  
ASSESSMENT



FTAD/rgm/RM\_SGCFunctionalityAssessment  
June 8, 2026

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