



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF THE CITY OF BATAC

OFFICE MEMORANDUM

OSDS-2026- **081**

08 JUN 2026

To: Assistant Schools Division Superintendent
All OSDS Unit Heads
All Others Concerned

NOTICE OF REGULAR OSDS MEETING

1. Notice is hereby given to all Unit Heads of the Office of the Schools Division Superintendent (OSDS) of the conduct of the Regular OSDS Meeting, to be held at the SDO Conference Hall at 3:00 PM on the dates indicated below:

- | | |
|--------------------|-----------------------|
| a. June 8, 2026 | e. September 30, 2026 |
| b. June 30, 2026 | f. October 30, 2026 |
| c. July 31, 2026 | g. November 27, 2026 |
| d. August 28, 2026 | h. December 18, 2026 |

2. The meeting aims to discuss updates, accomplishments, concerns, and other matters relevant to the effective delivery of programs, projects, and services of the Division Office.

3. The agenda shall include the following:

- Accomplishment Reports and Status Updates;
- Updates on Programs, Projects, and Activities (PPAs);
- Administrative and Operational Concerns;
- Upcoming Activities and Deliverables; and
- Other Matters

4. All Unit Heads are expected to attend the meeting. In cases where attendance is not possible, a duly authorized representative may attend on their behalf.

ANSELMO R. ALUDINO

Schools Division Superintendent

JPM/ADO/OM-Regular OSDS Meeting
26003/June 5, 2026



SDCB RECORDS UNIT

2608082



DepEd Batac City



batac.city@deped.gov.ph



www.csdbatac.com

Asuncion Street, 16-S Quiling Sur,
City of Batac, Ilocos Norte
Telephone No.: (077) 677-1993