



Republic of the Philippines
Department of Education

REGION I
 SCHOOLS DIVISION OF THE CITY OF BATAC

OFFICE MEMORANDUM
 SGOD-2026- 082

10 JUN 2026

NOTICE OF MANAGEMENT MEETING

To: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Unit and Section Heads
 QMS Team Leaders
 All Others Concerned

1. Notice is hereby given for a Division Executive Committee (DEXECOM) Meeting on June 15, 2026, at 9:30 A.M. at the Schools Division Office Conference Hall.
2. Participants are the DEXECOM which is composed of the SDO Top Management and Unit and Section Heads. See Enclosure 1 for the List of Attendees.
3. The agenda are as follows:

Office In-charge	Agenda Items
Office of the Schools Division Superintendent	a. RM No. 634 s. 2026. Otherwise known as Strict Implementation of the Policies on Government Office Hours and the Use of Record Attendance b. New Items (Teaching and Non-teaching) c. Status of Filling up of Positions d. ECP 2026 Preparation e. Guidelines on the Utilization and Disbursement of Petty Cash Fund
Curriculum Implementation Division	f. Updates on ARAL, Language Mapping and ALS
School Governance and Operations Division	g. 2nd Quarter Internal Quality Audit Report h. Status Report of 2026 Special Education Fund PPAs i. PMES Schedule for July to December 2026 j. Status of 2025 Performance Rating and 2026 Performance Targets

4. Discussants are requested to prepare the presentation and submit the presentation slides to the Secretariat before the scheduled meeting. Each agenda item shall be allotted ten (10) minutes for presentation.
5. For information and guidance.

ANSELMO R. ALUDINO
 Schools Division Superintendent

SGOD/amb/DO- NOTICE OF MEETING (1ST DEXECOM)
 26003/ June 10, 2026



Asuncion Street, 16-S Quiling Sur,
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Doc. Ref Code:	PAWIM-F-002	Rev.:	00
Effectivity:	09.20.2021	Page:	1 of 3



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Enclosure No. 1

LIST OF ATTENDEES

NO	NAME	POSITION
1	Anselmo R. Aludino	Schools Division Superintendent
2	Arnel S. Bandiola	Assistant SDS
3	Nemalyn M. Ulep	Chief Education Supervisor- SGOD
4	Marilou B. Sales	Chief Education Supervisor-CID
5	Joel P. Malunao	Administrative Officer V
6	Jaquelyn P. Mendoza	Administrative Officer V
7	Jennifer C. Bungubung	Accountant III
8	Mark Anthony R. Bensan	Information Technology Officer
9	Angelica D. Obiano	Administrative Officer IV
10	Ma. Veronica A. Cabangisan	Administrative Officer IV
11	Jadley Mel P. Piso	Administrative Officer IV
12	Reyna Monique L. Lanuza	Administrative Officer IV
13	Aubrhey Marie R. Oasay	Education Program Supervisor
14	Aileen V. Joaquin	Education Program Supervisor
15	Allan B. Garcia	Education Program Supervisor
16	Eldefonso B. Natividad, Jr.	Education Program Supervisor
17	Gladys B. Lampitoc	Education Program Supervisor
18	Jhon Rey D. Ortal	Education Program Supervisor
19	Joycelyn P. Perdido	Education Program Supervisor
20	Marilou P. Omotoy	Education Program Supervisor
21	Opresinia Z. Castillo	Education Program Supervisor
22	Zorayda S. Paguyo	Education Program Supervisor
23	Geraldine O. Lao-at	Public Schools District Supervisor
24	Divelyn P. Maddela	Education Program Specialist II
25	Jocelyn L. Aribuabo	Education Program Supervisor
26	Maritess D. Diego, MD	Medical Officer III
27	Allen Gallano, DMD	Dentist II
28	Elsie A. Gonzales	Nurse II
29	Edwin V. Tangonan	Senior Education Program Specialist
30	Dolores A. Ubiña	Senior Education Program Specialist
31	Deejay R. Opelac	Planning Officer III
32	Gilbert P. Isla	Education Program Specialist II
33	Mark Louie P. Duldulao	Education Program Specialist II
34	Rhaian A. Gamet	Project Development Officer II
35	Adelaida P. Manglal-lan	Guidance Counselor II
36	Angelo M. Bangcud	Project Development Officer I



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QMS SECRETARIAT MEMBERS		
No	Name	Position
37	Andrew Joel C. Aniñon	Administrative Assistant III
38	Kristine Joy B. Galasinao	Administrative Assistant III
39	Flordeliza D. Agcaoili	Administrative Assistant III
40	Blesilda B. Antiporda	Librarian II
41	Jaqueline G. Abiño	Engineer III
42	Judith Ivy R. Mangoba	Nurse II